

September 24, 2020

No. 177

**On amendments to the Order  
of the Minister of National Economy of the Republic of Kazakhstan  
No.124 “On the establishment of the National Contact Point”  
dated June 18, 2020**

In accordance with Article 65.3 of the Law of the Republic of Kazakhstan “On Legal Acts” dated April 06, 2016 **I ORDER:**

1. To amend the order of Minister of National Economy of the Republic of Kazakhstan No.124 “On the establishment of the National Contact Point” dated June 18, 2020 as follows:

The composition of the National Contact Point shall be stated in the wording in accordance with Annex 1 to this Order

Regulation on the National Contact Point, approved by the above Order, shall be stated in the wording in accordance with Annex 2 to this Order

3. Department of Investment Policy in the manner prescribed by law:

1) to bring this order to the attention of interested parties;  
2) to ensure its placement on the website of the Ministry of National Economy of the Republic of Kazakhstan.

4. The control over the execution of this Order shall be assigned to the supervising Vice Minister of National Economy of the Republic of Kazakhstan.

5. This order comes into force from the date of its signing.

**Minister**

**R. Dalenov**

Annex 1  
to the Order of the Minister of  
National Economy of the Republic  
of Kazakhstan  
dated September 24, 2020  
No. 177

Annex  
to the Order of the Minister of  
National Economy of the Republic  
of Kazakhstan  
No. 124 dated June 18, 2020

### **Members of the National Contact Point**

Minister of National Economy of the Republic of Kazakhstan, Chairman;  
Vice Minister of National Economy of the Republic of Kazakhstan, Deputy  
Chairman;  
Vice Minister of Justice of the Republic of Kazakhstan (upon agreement);  
Deputy Minister of Foreign Affairs of the Republic of Kazakhstan (upon  
agreement);  
Deputy Chairman of the Atameken National Chamber of Entrepreneurs (upon  
agreement);  
Director of the Public Foundation “Legal Policy Research Center” (upon  
agreement).

### **Experts of the National Contact Point**

First Deputy Chairman of the Anti-Corruption Agency of the Republic of  
Kazakhstan (upon agreement)  
Vice Minister of Labor and Social Protection of the Republic of Kazakhstan  
(upon agreement)  
Vice Minister of Trade and Integration of the Republic of Kazakhstan (upon  
agreement)  
Director of the Department of International Cooperation of the Ministry of  
Trade and Integration of the Republic of Kazakhstan (upon agreement)  
Vice Principal of the Law Enforcement Academy under the General  
Prosecutor's Office of the Republic of Kazakhstan (upon agreement)  
Deputy CEO of QazTrade Center for Trade Policy Development Joint-Stock  
Company  
Chairman of Kazprofmetall Sectoral Mining and Metallurgical Trade Union  
(upon agreement)

Deputy Chairman of Federation of Trade Unions of the Republic of Kazakhstan Republican Association of Trade Unions (upon agreement)

Advisor to the Secretary General of Kazakhstan Labor Confederation Republican Association of Trade Unions (upon agreement)

Director of Formation of Tax Culture Public Association (upon agreement)

Chairman of the Management Board of Chamber of Tax Consultants Public Association (upon agreement)

Chairman of the Management Board of Union of Organizations of Tax Consultants and Experts in the Field of Taxation, Audit and Accounting Association of Legal Entities in the form of the Association (upon agreement)

President of Adal Public Association for Consumer Rights Protection (upon agreement)

Executive Director of the Public Fund Transparency Kazakhstan (upon agreement)

Executive Director of KazWaste Kazakhstan Association for Waste Management Association of Legal Entities (upon agreement)

Executive Director of EcoJer Kazakhstan Association of Regional Environmental Initiatives Association of Legal Entities (upon agreement)

President of Kazakhstan Association of Automation and Robotics Association of Legal Entities

Annex 2  
to the Order of the Minister of  
National Economy of the Republic  
of Kazakhstan  
dated September 24, 2020  
No. 177

Approved by Order of the Minister  
of National Economy of the  
Republic of Kazakhstan  
No.124 dated June 18, 2020

## **Regulation on National Contact Point**

### **Chapter 1. General Provisions**

1. This Regulation on the National Contact Point (hereinafter referred to as NCP) has been developed in accordance with the Declaration on International Investments and Multinational Enterprises of the Organization for Economic Cooperation and Development (hereinafter - OECD Declaration) and regulates the organization of NCP activities.

2. NCP is a collegial deliberative body that makes decisions on pending appeals about violation of the guidelines of the Organization for Economic Cooperation and Development for Multinational Enterprises (hereinafter referred to as OECD Guidelines), including information disclosure, human rights, labor and industrial relations, anti-bribery, bribery and extortion, environmental protection, consumer interests, science and technology, competition and taxation.

3. The purpose of NCP is to implement OECD Guidelines by raising awareness of OECD Guidelines, consider appeals from individuals and (or) legal entities about the violation of OECD Guidelines and make decisions on them.

4. NCP in its activities is guided by the Constitution, laws of the Republic of Kazakhstan, regulatory legal acts of the Republic of Kazakhstan, OECD Guidelines, OECD Declaration, as well as this Regulation.

5. NCP activities are based on the criteria of visibility, accessibility, transparency and accountability set out in OECD Guidelines.

6. NCP decisions are advisory in nature.

7. In order to effectively ensure the organization of work of NCP, a Secretariat is being established.

8. The functions of the Secretariat are carried out by “Economic Research Institute” Joint-Stock Company.

## **Chapter 2. Tasks and functions of NCP**

9. The main tasks of NCP are:
- 1) raising public and business community awareness of OECD Guidelines (through the media, seminars, round tables);
  - 2) consideration of requests and appeals of applicants arising from alleged non-compliance by enterprises with OECD Guidelines
  - 3) cooperation and interaction with the national contact points of the member countries of the Organization for Economic Co-operation and Development when considering appeals about violations of OECD Guidelines (if necessary).
10. In order to implement the assigned tasks, NCP:
- 1) carries out an objective, comprehensive and timely consideration of appeals of violation of the provisions of OECD Guidelines;
  - 2) interacts with all interested parties (the business community, trade unions and other representatives of civil society, authorized state bodies) when considering appeals about violation of the provisions of OECD Guidelines and making an objective decision on them;
  - 3) make decisions based on the consideration of appeals about violation of the provisions of OECD Guidelines;
  - 4) ensures the availability of relevant materials on the activities of NCP on the Internet resource of NCP;
  - 5) prepares annual reports on the activities of NCP;
  - 6) develops NCP Action Plan annually.

## **Chapter 3. Organization and order of procedures of the NCP**

11. NCP is chaired by the Chairman of NCP.
12. The Chairman of NCP exercises general control over NCP work process.
13. NCP meetings are held upon necessity in each individual case according to the directions of OECD Guidelines.  
The Chairman determines NCP composition for consideration of each individual case in the areas of OECD Guidelines from among NCP experts.  
The presence of NCP main composition is mandatory
14. NCP meetings are held in the form of a meeting of NCP main and expert composition determined by the Chairman (joint presence of NCP members to discuss agenda items and make appropriate decisions).
15. The meeting of the NCP is competent if it is attended by at least half of the total number of its members of the NCP main and determined by the Chairman expert composition.
16. NCP meetings are chaired by the Chairman of NCP, and in case of his absence - by NCP Deputy Chairman.
17. Decisions are made by NCP members at the meeting by reaching consensus.

18. Each NCP member may speak in discussions on each of the items on the agenda.

19. With the decision of the Chairman, NCP meetings may be attended, without the right to vote, by independent experts with the necessary qualifications, representatives of state and local authorities, research and public organizations whose competence includes the items under consideration

20. NCP Decisions are drawn up in a protocol signed by the Chairman of the NCP.

21. The minutes are maintained by NCP Secretariat and drawn up no later than 3 (three) business days from the date of the NCP meeting.

22. In order to effectively ensure the organization of work of NCP, the Secretariat:

1) accepts received appeals of violations of OECD Guidelines in accordance with the Procedure for consideration of appeals by the National Contact Point of the Republic of Kazakhstan of violations of OECD Guidelines for multinational enterprises (hereinafter referred to as the Procedure), approved with the decision of NCP main composition;

2) carries out the processing of materials in accordance with NCP decision approved by the Procedure for the consideration of appeals of violations of OECD Guidelines for Multinational Enterprises and submits them for consideration at NCP meetings;

3) prepares draft decisions of NCP;

4) provides organizational and technical support for NCP meetings;

5) draws up a request to convene a meeting of NCP in written form with the definition of items to be considered at a meeting of NCP and the annex of materials and draft documents necessary for consideration of items;

6) requests and receives from interested parties (business communities, trade unions and other representatives of civil society, authorized state bodies), in a timely manner, information and materials necessary for the preparation of NCP meetings;

7) holds seminars, forums to ensure awareness of OECD Guidelines, as well as to promote the activities of NCP;

8) ensures the timely filling of NCP website and the availability of up-to-date information about OECD publications related to responsible business conduct, received and pending appeals of violation of OECD Guidelines, and NCP Annual Reports.